

Cerro Gordo County Board of Health  
Friday, December 14, 2007

Present: Mark Johnson, MD, Chairman  
Candi Schickel, Vice Chair  
Pat Galasso  
Phil Dougherty

Absent: Barb Kellogg, Secretary

Staff: Ron Osterholm, Health Director  
Linda Read, RN, BSN, Service Manager, Family & Community Health Service  
Brian Hanft, REHS, MPA, Environmental Health Service Manager  
Karen Crimmings, RN, Service Manager, Disease Prevention and Investigation  
Leslie Smith, MPH, Health Planning and Development Service Manager  
Jodi Willemsen, Public Health Preparedness Service Manager  
Tammy Bryant, Health Promotion & Education Service Manager  
Cliff True, Information Systems Manager

The meeting was called to order at 12:40 p.m.

Board of Health Term Expiration: Osterholm informed the Board of the expiration of Dr. Mark Johnson and Candi Schickel's terms as of December 31, 2007. Schickel stated her interest in serving another term if it was offered to her. Dr. Johnson also stated his interest in serving again. Osterholm stated he would submit a letter to the Board of Supervisors indicating that Dr. Johnson and Schickel whose terms expire, would be willing to stay on board to serve another term if the Board of Supervisor's so desire.

Meeting Date And Time: Osterholm asked the Board to establish a January meeting date and time. The first Friday (January 4, 2008) at 12:15 pm was the consensus.

08-09 Budget: Osterholm presented the Board with the 2008-2009 fiscal year proposed budget. Osterholm indicated by law, each county has to have their budget approved by their County Board of Supervisor's and sent in to the Iowa State Department of Public Health by March 15 of the new calendar year.

Attachment A outlined the approved FY 2007-2008 budget while Attachment B outlined the proposed FY 2008-2009 budget. Attachment C showed these same two budgets side by side for easier comparison. Attachment C indicated a decrease of \$61,363 in tax support for salary and benefits which is due to the loss of the CARE Project Coordinator position. In all tax support increased by \$111,820; of which \$94,151 is attributed to changes in salary and benefits. The remaining \$17,669 is earmarked to cover the remaining costs for Information Technology which are beyond allowable growth. As a percentage, salary and benefits are 67% of the entire budget. The FY 08-09 tax dollar support represents 34.4 percent of the total budget compared to 34.1 percent in FY 07-

08. This slight increase does not reduce programs but retains staff; increases food inspections; improves information technology; maintains the immunization clinic at full staff as well as maintains Public Health Preparedness.

As part of discussion, Hanft stated approximately \$70,000 will remain in Fund 021 after this fiscal year. Hanft indicated that fund was at approximately \$40,000 when he began his employment here. Hanft also pointed out that the worse case scenario for Fund 021 has been outlined. Fund 021 encompasses food, pool, tanning and tattoo inspections; the TNC water program and food investigations. Food investigation expenses stem from time spent at the actual restaurant investigating; these expenses vary from year to year. Hanft discussed the possibility of that expense being the liability of the license holder if the investigation is linked to an establishment. Osterholm mentioned the Iowa Department of Inspections & Appeals, due to the Iowa Code, will not allow the counties to bill the food investigation expense back to them.

Attachment E outlines the proposed budget by service section. There is a \$113,000 increase in expenses in the Administration section, the biggest chunk of this is due to \$55,600 for long-term debt. True stated that \$55,600 is the lease cost for his IT virtualization upgrade proposal. Virtualization is a set of servers running on a single server. It would allow for an off-site server to be placed at the county jail as well as offer no down time in the event of a disaster. Currently if the department had to relocate, it would take 48 hours for our IT system to be set up; with virtualization all systems would be up and running in 16 hours. True mentioned speaking with both the courthouse and city as our goals are to utilize each other as back-ups. The courthouse is currently not at a point to move to virtualization. Osterholm briefly went through each remaining section as outlined in Attachment E.

Moved by Galasso, seconded by Schickel to accept the FY 08-09 proposed budget as presented. Passed.

The Core team was dismissed at 1:46 pm, leaving the Health Director to meet with the Board one-on-one.

Miscellaneous: Osterholm informed the Board he was exploring the House of Representative seat and wanted their feedback.

Meeting adjourned at 2:00 pm. The next meeting is scheduled for Friday, January 4, 2008 at 12:15.

Respectfully Submitted,

Barb Kellogg  
Secretary